**Community Action Board Meeting**

**Minutes**

**March 20, 2017**

**1pm-3pm**

**Nash Foundation**

**2416 Professional Drive, Rocky Mount-27804**

**Welcome and Sign In –**In attendance: Kimberly Hickerson (Eastpointe), Shakeerah McCoy, Chair (NHCS), Annette Richardson, (NRMPS), Larissa Mills, (NCHD), Michelle Etheridge, (ECHD), Sherri Smith, (NRMPS), Mysha Wynn, (PMI), Sydney Phillips, (DEPC), Bridgett Luckey, (OIC), Becky Copeland, Coordinator and via phone, Michele Cherry, (VEH) and Charlene Pittman, (ECPS)

1. Call to Order-Meeting was called to order at 1:15pm.
2. Establish Quorum-It was established that we did have a quorum.
3. Agenda-The proposed agenda was adopted without any changes.
4. Minutes-The minutes from the February meeting was approved as presented.
5. Presentation of Edgecombe County Rural Health Network was done by Michele Cherry via phone. The complete slide presentation will be distributed to CAB member via email with minutes.
6. Old Business
	1. Receive Membership Agreements-Shakeerah reminded our members that we’ve not received membership agreements from everyone and encouraged them to have those in as soon as possible. Kim mentioned the delay on the Eastpointe membership agreement completion is due the transitioning of behavioral health providers to Cardinal and Trillium.
	2. Establish Yearly Goals/Activities-Shakeerah discussed the possibility of using social media, Meet Up, to connect city and county school social medias with the partnership. She noted that a variety of activities could be created and easily shared through this type of outlet. Sydney mentioned that the schools sometimes use different technologies which changes frequently, i.e. ClassDojo (Edgecombe) versus Edmodo (Nash) currently. She also noted that FB advertisement is very inexpensive. Charlene commented that she really liked this idea. The consensus of the board was favorable to exploring this possibility.

Shakeerah also suggested that a project needs to be created by the board. She offered information from Robert Wood Johnson on two proposals which she felt would be compatible with the partnership. They were Pioneering Ideas and Building Child Centered Communities. The letter of intent for the Pioneering Ideas opportunity is due by March 30th and asked for assistance with this as the board was favorable to this recommendation also. Shakeerah also discussed the possibility of implementing the CHANGE Strategy. Larissa talked possible leadership opportunities through Blue Cross Blue Shield. Shakeerah will follow up on these also.

1. New Business
	1. Workgroup Update-Michele Cherry updated on 3C’s workgroup. The Booker T. Theater has been confirmed as the location for the health summit on June 26th. Summit details will be forth coming. Becky provided notes from the Active Living workgroup meeting. Cindy asked about an activity resource list. Sydney said that Derrick and the Active Living group is creating this inventory. Shakeerah said that the Physical and Behavioral workgroup had not met as of yet but will be scheduling a meeting within the upcoming month.
	2. Nash Health Survey- Becky updated on the Nash County survey. It was a successful project with an easy to follow process. She encouraged CAB members to continue to help with recruitment for the Edgecombe County phase of the survey. She also highlighted the collaboration with NRMPS students for the stuffing of the partnership bags to be handed out during the survey. This was accomplished through and by CAB member Annette Richardson. She also thanked all agencies who contributed handouts and other materials for the bags.
2. Other Business-Becky still needs alternative board members for Eastpointe, IMPACT Center, DEPC and Project Momentum.
3. Announcements- Mysha announced that Youth Mapping is looking for interested youth to assist with this project on June 26th. Food donations are needed for the summer program also.
4. Adjourn-The meeting was adjourned at 3pm.

*Next CAB Meeting will be held on Monday, April 17, 2017 at 1p.m. at Nash Foundation office.*